

## **PRIVACY POLICY**

### **KIRKIE DOOR SHOP LTD**

Kirkie Door Shop Ltd have a legal duty to inform you of any information we hold which you have provided us with when you contact us as listed below:

- Contact Name
- Contact Address
- Contact Telephone Number
- Contact Mobile Number
- Contact Email

The information you provide to us is Strictly Confidential and no information is shared with any other Company nor Third Party Organisations.

The lawful basis for processing customer personal data is for the supply of goods and services and Data will be retained no longer than is necessary for the specified purpose or purposes.

You may request details of personal information which we hold about you. Any request requires to be in writing to Kirkie Door Shop Ltd., 113 Townhead, Kirkintilloch, Glasgow, G66 1NX.